

Spec. Code: 2385
Occ. Area: 07
Work Area: 007
Prob. Period: 6 mo.
Prom. Line: none
Effective Date: 12/15/74

FEED MILL PLANT MANAGER

Function of Job

Under administrative direction, is responsible for the management and operation of a livestock feed mill and grain storage facility.

Characteristic Duties and Responsibilities

1. directs subordinates in the receipt, storage, processing, and delivery of grain and other livestock feed ingredients
2. directs the operation and maintenance of grain elevator, feed mill, and related equipment, such as pelletizing machine, grain drier, truck weighing scales, tractor, and conveyors
3. assists in purchasing grain and other feed ingredients by coordinating with vendors on matters such as specifications, availability, and delivery dates
4. determines reorder point and quantities needed; prepares requisitions for needed supplies; and directs or conducts inventories as required
5. prepares livestock feed from formulas and delivers to appropriate livestock facility
6. prepares records or reports as required
7. performs other related duties as assigned

MINIMUM ACCEPTABLE QUALIFICATIONS

CREDENTIALS TO BE VERIFIED BY PLACEMENT OFFICER

none

PERSONAL ATTRIBUTES NEEDED TO UNDERTAKE JOB

1. working knowledge of feed mill or grain storage operations
2. supervisory ability

3. ability to plan one's own work schedule
4. ability to maintain elementary inventory and usage records